

2013 CALL FOR WORKSHOPS

Officers and members who wish to make a presentation on a Masonic matter at the 40th Annual Convention in Atlanta, Georgia should fill out this worksheet and forward it to the First Vice President of the Phylaxis Society before **November 30, 2012**.

Ulysses Cooper
1307 W 200 North
Clearfield, UT 84015

NAME: _____ OFFICE: _____

FULL ADDRESS: _____

PHONE: _____ E-MAIL: _____

TOPIC: _____

50-WORD ABSTRACT: _____

Your presentation will consist of:

Lecture (Single presenter with audience exchange at the end) (Select time)

20 minutes plus 10 30 minutes plus 15 40 minutes plus 20

An advance copy of the lecture script must be sent to the executive secretary as follows:

Officers—30 days in advance

Other members—60 days in advance

Workshop (Audience participation)

30 minutes 60 minutes

Send an outline and copies of visual aids to the executive secretary as follows:

Officers—30 days in advance

Other members—60 days in advance

Forum (Multiple presenters with audience exchange and moderator)

30 minutes 60 minutes

The moderator must see that notes are recorded that capture the

essence of the forum. A copy of the summary must be sent

to the executive secretary within 30 days.

Your presentation will be supported by:

- Flip Charts
- Slide Projections
- Video Tapes
- Audio Tapes
- Other (Specify)

Equipment needed

- Overhead Projector
- VCR
- DVD Player
- Projection Screen
- Television
- Other (Specify)

If you do not get the requested time allocation, you will:

- Accept less time
- Cancel your presentation

If the requested equipment is not available, you will:

- Bring your equipment
- Cancel your presentation